



# THE INTERNATIONAL SCHOOL IN GENOA

SINCE 1966

## NOTICE ON THE PROCESSING OF PERSONAL DATA EXERCISING THE RIGHTS OF THE DATA SUBJECT

*(Information pursuant to Articles 13 and 14 of Reg. (EU) 679/2016, so-called "GDPR")*

Below we provide you with some information that we need to bring to your attention, not only to comply with legal obligations, but also because transparency and fairness towards data subjects is a fundamental part of our commitment.

### **This information is addressed to the subjects exercising the rights of the data subject.**

#### **Data Controller**

The Data Controller for your personal data is **The International School In Genoa** (VAT IT03766040103), with registered office in Via Romana della Castagna 11a - 16148, Genoa (GE) - Italy, responsible to you for the legitimate and correct use of your personal data and which you can contact for any information or request at the following addresses: +39010386528, [privacy@isgenoa.it](mailto:privacy@isgenoa.it), [isgenoa@pec.it](mailto:isgenoa@pec.it)

#### **Data Protection Officer**

The Data Protection Officer (DPO) can be contacted at the following addresses: [dpo@isgenoa.it](mailto:dpo@isgenoa.it)

#### **Data source**

The processed data is communicated by you or by third parties, such as authorities and public bodies. Such sources are not publicly accessible.

#### **Processing activities**

Your personal data are collected and processed, with automated and non-automated methods, as specified below.

As part of the activities functional to the good management of the organization, your personal data will be processed by internal or external personnel duly authorized for:

- 1) the management and maintenance of the network and IT systems, when the processing takes place even through partially automated methods (therefore, for example, when the data transit through the computer systems of The International School In Genoa), on the basis of the legitimate interest in the protection of the same and for the obligations inherent in the security of information; the data are stored in accordance with the security implementations and the provisions for the main reference processing among those described above;
- 2) manage compliance activities, including personal data protection obligations, as required by law, in accordance with the retention times provided for the main processing of reference;
- 3) to prevent and detect abuses and to defend the rights and interests of the Data Controller, storing them until the expiry of the limitation periods, except in the event of litigation (in this case, the data will be stored until the subject matter of the dispute is definitively ceased), on the basis of the Data Controller's legitimate interest in the protection of its rights and interests.

#### **Automated process**

The processing is not based on automated decision-making.

#### **Provision of data**

Except for any purposes based on consent, the provision of your data is a necessary requirement: failure to provide the data indicated as mandatory could result in legal and contractual consequences. Therefore, if you do not provide it, you may not obtain the expected result or only partially obtain it.

#### **Data transfer outside the EU**

The processing of personal data (e.g. storage, archiving and storage of data on its servers or in the cloud) will be limited to the areas of circulation and processing of personal data in countries belonging to the European Union, with an express prohibition to transfer them to non-EU countries that do not guarantee (or in the absence of) an adequate level of protection, or, in the absence of protection tools provided for by EU Regulation 2016/679 (third country deemed adequate by the European Commission, group BCRs, standard contractual clauses, consent of the data subjects, etc.).

#### **The International School in Genoa**

Via Romana della Castagna 11a | 16148 Genoa | Italy | TEL. +39.010.386.528 | FAX +39.010.398.700  
[www.isgenoa.it](http://www.isgenoa.it) | ADMISSION [info@isgenoa.it](mailto:info@isgenoa.it) | ACCOUNTING [business@isgenoa.it](mailto:business@isgenoa.it) | SECRETARY [secretary@isgenoa.it](mailto:secretary@isgenoa.it)  
TAX ID 80032730105 | VAT NUMBER 03766040103 | REGISTRATION ORDER NUMBER 566 Liguria Region

Recognized Association Decree Dir N.2577/2007 Liguria Region



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**Rights of the data subject**

- You have the right, according to the provisions of art. 15 et seq. of EU Reg. 2016/679 to request from the Data Controller access to your personal data, as well as their rectification and erasure;
- You also have the right to request data portability or restriction of processing;
- You have the right, on grounds relating to your particular situation, to object to processing of personal data concerning you based on legitimate interest;
- You have the right to view the essential contents of any joint controllership agreements signed;
- For processing based on consent, you have the right at any time to withdraw consent, without prejudice to the lawfulness of the processing based on the consent given before its withdrawal;
- You may also lodge a complaint with the Italian Data Protection Authority, located in Piazza Venezia 11, 00187 – Rome – protocollo@pec.gdpc.it.

To exercise your rights or to request additional information, you can contact the Data Controller using the contact information above.

**Changes to this policy**

We reserve the right to update our Privacy Policy. We will notify you of changes as we see fit, and we will update the date in this Privacy Policy. Therefore, we recommend that you periodically consult our Privacy Policy, also requesting a copy from the Data Controller.

*Last update: 10/10/2024*

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